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APHIS Administrative Issuances

Last Modified:

Directives

- [1000-1999 General Management and Administrations](#)
- [2000-2999 Budget and Finance](#)
- [3000-3999 Information Resources Management](#)
- [4000-4999 Personnel Management and Safety and Health](#)
- [5000-5999 Property and Resource Management](#)
- [6000-8999 Reserved](#)
- [9000-9999 Program Areas](#)

Administrative Notices

Number	Title	Issue Date	Expiration Date
APHIS 23-01	Length of Workday Agency Policy (146.51 KB) Frequently Asked Questions (262.36 KB)	05/01/2023	05/01/2024
APHIS 23-02	Leave Usage Order for Annual Leave Restoration Purposes (135.91 KB)	01/30/2023	01/30/2024
APHIS 23-03	Maxiflex 24/7 Policy (189.25 KB) Frequently Asked Questions (195.74 KB)	04/19/2023	04/19/2024

Manuals, Handbooks, and Guides

Number	Title	Date Issued / Modified
APHIS 205	APHIS Records Management Handbook, Schedules, and Guidance	Varied
APHIS 1050.1	APHIS Emergency Mobilization Guide (1.15 MB)	01/06/2026
APHIS 2100.1	Budget and Accounting Manual (<i>Employees Only</i>)	Varied
APHIS 3440	APHIS Information Security Handbook	2014
APHIS 4400.2	Biorisk Management Manual (<i>Employees Only</i>)	02/2023
APHIS 4410.1	APHIS Aviation Safety Management System Manual	05/2024
APHIS 4790	APHIS Safety, Health Wellness Manual (<i>Employees Only</i>)	Varied
APHIS 5800.1	APHIS Aviation Operations Manual (<i>Employees Only</i>)	09/2023
MRP 4791	MRP Workers Compensation Policy and Procedures Manual	02/09
MRP 4792	MRP Drug Free Workplace Program Handbook	03/09 Issuance Change 1, dated 6/17/10
MRP 5201	Personal Property Manual	05/22
MRP 5400	MRP Motor Vehicle Manual (1.05 MB)	03/15
	APHIS Agreements Manual (<i>Employees Only</i>)	Varied
	Human Resources Desk Guide	Varied

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